

Meeting Minutes September 10, 2014

8:30 a.m.	Committee Meeting: APCO Executive Board
10:00 a.m.	Region 33 700/800Mhz Regional Public Safety Planning Meeting
10:00 a.m.	Vendor display: SunGard Public Sector, Sound Communications, Public Safety Systems, Inc.,
12:00 p.m.	Lunch provided by Sungard Public Sector
1:00 p.m.	Joint APCO and NENA Business Meeting
2:00 p.m.	Open Networking Time

Jay Somerville, Ohio APCO president opened the meeting welcoming attendees, Anne Barr in reciting the Pledge of Allegiance.

Secretary's Report: Mike Banks; asked for a motion to accept the May minutes as written and posted on the Ohio APCO's website. Matt Hannenkrath motioned to accept, seconded by Kelley Davidson with no further discussion the motion carried with all in favor.

Treasurer's Report: Mike Banks; as of September April 30, 2014; **APCO Checking - \$11,340.98, Money Market - \$27034.09, Gold Star/Conference, \$20367.24** Anne Barr motioned to accept, seconded by Rose Chambers with no further discussion the motion carried with all in favor.

Executive Council Report : Matt Franke was not present for a report. He will submit a report in the next 30 days which will be posted online.

Joint Conference Committee: Biannual Conference will be held at the Kalahari in Sandusky April 12-15, 2015. Registration will remain \$100 and "boss passes" for vendor show will be available. Chris Zigo will be making info available for the vendors soon. Conference Facebook Page: <https://www.facebook.com/ohnenaapcoconference>

Gold Star Committee: Kadey Pinkston reported that emails have been sent, 3 more emails to be sent out by end of year. Luncheon for 2013/2014 nominees and winners will be in conjunction with the 2015 conference. Brian Fontes, NENA's CEO will provide the keynote address.

APCO Committee Reports:

- **SIEC:** Paul Mayer; next meeting October 1st 10am at state EOC, Broadband Committee will be at 1pm
- **700MHz/800MHz/AFC:** Paul Mayer announced Bob Bill's election as chair of the 700Mhz RPC. Bob thanked Paul for his years of service to APCO, RPC, and Ohio. Paul is a 39 year member and has been doing frequency coordination for 25 years. His service and dedication has impacted everybody involved in public safety communications in Ohio.
- **Commercial Advisory:** Chris Zigo thanked vendors and commercial vendors that supported the meeting. November meeting lunch sponsor scheduled, still looking for additional exhibitors.
- **Training:** Matt Hannenkrath; still planning sessions for April conference, contact Lydia Frey or Anne Barr if you know of a presenter or are interested in presenting. A call for papers announcement will be sent out online as well.

- **Constitution & Bylaws:** Lynne Feller presented two quorum resolutions which were provided at the start of the meeting (see attached) to be reviewed by the membership. Proposed constitution and bylaws will be posted to the website for review. Voting on the resolution will take place at the next chapter meeting. A colorful marked up copy will be available to see the changes and a clean copy is available to view the finished document.

A chapter handbook will be created to help guide chapter leadership in the functions of the chapter membership, officer positions, committees, and chapter events such as the chapter conference.

Kelley Davidson expressed her appreciation for Lynne efforts and the other meeting members concurred. Jay Somerville encouraged attendees to review the final copy and emphasized that these changes are a method of succession planning to serve as a framework for future chapter officers, committee chairs, and members.

ESINet Steering Committee Update:

Jay Somerville advised the PSAP Operational Standards Task Force is working efficiently to create recommendations for standards. They will meet again on 9/18 at Dublin Police Department to review the recommended standards that will be submitted to the PSAP Operations Subcommittee.

PSAP Operations Subcommittee created a task force to create recommended operational standards. These standards are not final, will be reviewed by ESINet board and vetted by legislative rulemaking process. All standards recommended with service in mind. PSAP managers, and members will need to be ready to review and comment on these standards when they're published within the next two months. There will be an open comment period before they go before the rulemaking process. An official opportunity to have comments on record will be available during the rulemaking process as well. Ohio has never had PSAP Standards before and they may have a significant impact on PSAP operations. Next ESINet steering committee is on Thursday, October 2nd and will meet in person.

There has been no attempt to hire a 911 administrator. There may be a need to reach out to legislature to ask for a remedy to further establish a 911 administrator position and job description.

As a team, all members from the PSAP and vendor community, need to press the issues before the legislature about the current state of our 9-1-1 system.

For the Good of the Order:

Jay Somerville; Check training section of the chapter website, Dublin hosting Public Safety Group next week - 2 day Advanced Fire and Telecommunicator Well-being.

Motion to adjourn made by Matt Hannenkrath, seconded by Lacie Miller with no further discussion the meeting adjourned at 2:30 p.m.